

To: All Branches/Offices,

Subject- **Medical Insurance Scheme for Retired Employees**  
**Policy Period 01.11.2019 to 31.10.2020**

1. Attention is invited to Staff Circular No. 7022 dated: 24.09.2019 vide which premium rates provided by UIIC for renewal of Group Health Insurance for retired employees for policy tenure 01.11.2019 to 31.10.2020, was circulated.
2. **Registration will be allowed through online portal only.** A specially designed portal, providing for option to continue/withdraw from the ensuing policy will be made live on Union Bank Corporate Website, under the tab "Information for Retired Staff". It will be available on Bank's website from 01<sup>st</sup> October, 2019 to 21<sup>st</sup> October, 2019 only.
3. The steps for online registration have been mentioned in **Annexure I**.
4. **Acknowledgment of submission:** Upon submitting the application a registration number will be generated immediately. Retirees are requested to note down the reference number. If required they can also save/print the screen shot for their future reference. **Annexure III**.
5. **Modification of Option:** If the retired employee has already submitted his/her option in the portal and wish to change their previous option, upon second/third login, the computer will redirect to form B automatically. The option chosen previously will be displayed on the portal along with date. Upon modifying the option, click on submit button. Please see **Annexure IV**
6. **Last Date of Online Registration:** The online registration portal will be active till 23:59 of 21.10.2019.

**Special Note:**

- The options, opted till 21/10/2019 will freeze on 22/10/2019 and deductions will be carried out immediately. Request of further modifications will not be entertained.
  - Only Online registration, to be carried out in the given portal, will be acceptable.
  - Hard copy of consent/withdrawal, as circulated vide previous Staff Circulars, must not be submitted for registration under ensuing policy.
  - Consent/withdrawal in reference to the ensuing scheme, already submitted in hard copy or by email, either at branch or Central Office stands null and void.
  - **As informed by Insurance Company, only those retirees presently under policy with domiciliary cover, will be able to continue with the same, on payment of revised premium. No new additions will be there in the policy with domiciliary cover.**
  - However the employees who retired between the period of 01.10.2018 to 30.09.2019 will have option to join the Medical Insurance Policy with or without Domiciliary cover irrespective of their option given at the time of retirement.
7. **By Default Option:** In case no option is exercised, it will be presumed that retiree has opted to **EXIT** from the ensuing policy.
  8. **It is mandatory to provide consent on the online portal and pay the requisite premium to continue in the ensuing policy.**
  9. Bank will not be responsible for any communication sent to any other E-mail ID or given to pension paying branch.
  10. Those who wish to continue with the above Schemes are requested to keep adequate balance in their account as the insurance premium will be debited to their account on or after 22.10.2019. Debit of premium will be carried out from 22.10.2019 to 30.10.2019.
  11. Being a time bound exercise and to ensure Medical Insurance coverage to the retired employees with effect from midnight of 31.10.2019, premium will be remitted on 31.10.2019. Thus debit of premium will not be carried out on 31.10.2019.

12. If premium cannot be debited due to shortage of funds in the account/given account number being frozen/dormant etc, the Insurance coverage to such retiree staff will stand discontinued and the Bank will not be responsible for non availability of benefits /facilities under the above Insurance Policy w.e.f. 01.11.2019 onwards.
13. The facilities of cashless hospitalization and reimbursement including domiciliary (Option II) will continue uninterrupted in all the tie-up hospitals upon renewal of policy and as per the online option exercised by the concerned retiree as stated above for the period of 01.11.2019 to 31.10.2020.
14. All retired employees are requested to co-operate with us and ensure completion of the exercise within the set timelines.
15. **Contact Details:** For any kind of query regarding online registration, Medical Insurance Team members may be contacted on the following numbers:

**Landline- 022- 22896255**  
**IP : 116252, 116253, 116250**

S No	Name of Officer	Zones Allotted
1	Shri Pankaj Gupta	Delhi, Lucknow, Varanasi
2	Shri Abhijeet Inamdar	Bangalore, Chennai, Ranchi
3	Shri Vilas Savant	Ahmedabad, Bhopal, Kolkata, Mumbai, Pune
4	Smt Shilpa Sharma Sarkar	Escalation

The Central TPA may be reached at the following numbers:

Contact Person Name	IP	Landline
1. Mr Abhishek Kokate	116255	022-22896298
2. Ms Ankita Khadayate		

  
**GENERAL MANAGER (HR)**

**STEPS FOR ONLINE REGISTRATION:**

- Go to Union Bank of India Corporate Website, [www.unionbankofindia.co.in](http://www.unionbankofindia.co.in). This site can be accessed through any computer having internet facility.
- Go to “About us >> HR >> Information for Retired Staff” on home page.
- Click on “Online Registration of option for Medical Insurance for Retired Employee - Staff Circular 7025 : Click Here To Apply”.
- Give your PF number and Date of Birth on the login page and click on “Generate OTP”. Please go through all the instruction given on the log in page before proceeding.
- OTP (one time password) will be sent to the registered mobile number of the retired employee. This OTP is to be given against the desired field to proceed for online registration.
- Upon providing the OTP, all personal details of the retired staff, including spouse details will be displayed in Form A. Please check the details like e-mail address, contact number and account number. In case any of the above field is blank or incorrect, please fill/rectify the same. Please see Annexure II.
- **Submission of Option:**

**Continuation:-** Online registration provides to select between four options as given in the circular, to continue in the ensuing policy.

**Withdrawal:** For retirees who are presently covered under the Medical Insurance Policy but wish to discontinue the same.

Please choose the desired option and click submit button.

**IF NO OPTION IS RECEIVED FROM THE RETIREE THEN IT WILL BE PRESUMED AS EXIT FROM THE POLICY.**

**For Submission/Resubmission of option**

PF Number \*

Date of Birth \*  (DD-MM-YYYY)

Mobile No \*

[Click Here To Get OTP](#)

OTP \*

[Add Option](#)

\* Mandatory fields

- OTP will be sent to the registered mobile number and Email ID
- OTP is valid for 12 hours.

**PLEASE GO THROUGH THE FOLLOWING INSTRUCTIONS BEFORE SUBMISSION OF OPTION.**

THIS FORM IS TO BE SUBMITTED FOR CONTINUATION IN POLICY BY  
A) RETIRED EMPLOYEES, ALREADY COVERED UNDER THE POLICY.

OR

B) RETIRED BETWEEN THE PERIOD OF 01.10.2018 TO 30.09.2019.

**ANY MODIFICATION IN OPTION, IF DESIRED, IS TO BE DONE THROUGH THIS FORM.** THE RETIREE WISE LIST OF OPTIONS (WITH/WITHOUT DOMICILIARY) IS DISPLAYED ON UNION BANK CORPORATE WEBSITE.

**IN CASE NO OPTION IS RECEIVED FROM THE RETIREE, IT WILL BE CONSIDERED AS EXIT FROM THE POLICY.**

THIS DATA WILL BE **FREEZED ON 20.10.2019.** THIS MODULE WILL NO MORE BE AVAILABLE TO THE RETIRED EMPLOYEES AFTER THIS DATE.

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### SUBMISSION OF OPTION - FORM A

S.No	OPTION	WHO SHOULD SUBMIT
1.	CONTINUE IN POLICY	A) RETIRED EMPLOYEE ALREADY COVERED UNDER THE POLICY EXPIRING ON 31.10.2019. OR B) EMPLOYEES RETIRED BETWEEN 01.10.2018 TO 30.09.2019 AND OPTED FOR CONTINUATION IN POLICY.
2.	WITHDRAWAL	SAME AS ABOVE

Consent/Refusal towards Medical Insurance POLICY for Retired Employees. Tenure of Medical Insurance POLICY is 01.11.2019 to 31.10.2020

Name: **SINGH,SUDHIR KUMAR**

Date of Birth \*: 27-01-1958

Designation at Retirement \*: OFFICER

Marital Status \*:  Married  UnMarried  Deceased  Divorced

Spouse Name and DOB \*: ANITA SINGH 11-11-1961

Account Number \*: 522602070004681

Mobile Number \*: (+91) 9918702025

Email ID \*: wakeupsudh@gmail.com

I confirm that I have checked the above information and the same is in order. The same information may be shared with the Insurance Company.

Choose Option : I hereby provide my option to continue/withdraw from the Medical Insurance POLICY. The premium amount may be deducted.

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Email ID \*

I confirm that I have checked the above information and the same is in order. The same information may be shared with the insurance Company.

Choose Option : I hereby provide my option to continue/withdraw from the Medical Insurance POLICY. The premium amount may be deducted accordingly from the above mentioned account on or before due date.

Debit of premium amount commences from 21st october 2019. Please ensure sufficient balance in your account from 21st october 2019.

Please refer to Staff Circular 7022 dated 24.09.2019 for clarification regarding top up facility in Medical Insurance.

Choose any of the following option:

Option	Annual Premium for Clerk / Sub Staff Cadre in GST	Annual Premium for Officer Cadre in GST
<input checked="" type="radio"/> Without Domiciliary	Rs 24897/-	Rs 33193/-
<input type="radio"/> With Domiciliary	Rs 61784/-	Rs 82373/-
<input type="radio"/> Without Domiciliary + Super Top UP	Rs 30555/-	Rs 39327/-
<input type="radio"/> With Domiciliary + Super Top UP	Rs 67442/-	Rs 88507/-
<input type="radio"/> Withdrawal	NIL	NIL

Date: 27-09-2019

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Annexure III to SC 7025

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**यूनियन बैंक**  
अच्छे लोग, अच्छा बैंक

**Union Bank**  
of India  
Good people to bank with

**ACKNOWLEDGEMENT**

ACK NO: 190927247522 DATE: 27-09-2019 13:21:29

DEAR SIR/MADAM,

SHRI/SMT. SINGH,SUDHIR KUMAR HAS EXERCISED OPTION TO CONTINUE WITH/WITHDRAW FROM THE **Without Domiciliary** MEDICAL INSURANCE POLICY FOR RETIREES FOR THE PERIOD OF 01.11.2019 TO 31.10.2020. THE OPTION EXERCISED IS AS FOLLOWS:

**OFFICER - Withdrawl - Rs. 0.0000**

THE PRESCRIBED PREMIUM WILL BE DEDUCTED ON OR BEFORE THE DUE DATE. PLEASE ENSURE TO MAINTAIN REQUIRED BALANCE IN THE GIVEN 522602070004681 FROM 21.10.2019 TO 30.10.2019. No debit will be carried on 31-10-2019.

IN CASE BALANCE IS NOT MAINTAINED IN THE ACCOUNT, COVERAGE UNDER THE MEDICAL INSURANCE POLICY WILL NOT BE AVAILABLE.

PLEASE PRESERVE A COPY OF THIS ACKNOWLEDGMENT FOR FUTURE REFERENCE.

\*COMPUTER GENERATED ACKNOWLEDGMENT. NO SIGNATURE REQUIRED.

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RESUBMISSION OF OPTION - FORM B

FORM A SUBMITTED ON: 27-09-2019

Consent/Refusal towards Medical Insurance POLICY for Retired Employees. Tenure of Medical Insurance POLICY is 01.11.2019 to 31.10.2020

Name	SINGH, SUDHIR KUMAR
Date of Birth	27-01-1958
Designation at Retirement	OFFICER
Marital Status	M
Spouse Name and DOB	ANITA SINGH 11-11-1961
Account Number	522602070004681
Mobile Number	9918702025
Email ID	wakeupsudh@gmail.com

**Modification History:**

Option chosen on date	27-09-2019 13:21:29	is	Refusal
Option chosen on date	-	is	-
Option chosen on date	-	is	-

**Modify Option:** Overall only 2 modifications in option can be done.

I hereby modify my previous option and declare that I should be covered under the following option in the retiree policy of Medical Insurance starting wef 01.11.2019.

Option chosen on date **27-09-2019 13:21:29** is **Refusal**

Option chosen on date - is -

Option chosen on date - is -

**Modify Option:** Overall only 2 modifications in option can be done.

I hereby modify my previous option and declare that I should be covered under the following option in the retiree policy of Medical Insurance starting wef 01.11.2019.

Choose any of the following option :

Option	Annual Premium for Clerk/ Sub Staff Cadre in GST	Annual Premium for Officer Cadre in GST
<input type="radio"/> Without Domiciliary	Rs 24897/-	Rs 33193/-
<input type="radio"/> With Domiciliary	Rs 61784/-	Rs 82373/-
<input type="radio"/> Without Domiciliary + Super Top UP	Rs 30555/-	Rs 39327/-
<input type="radio"/> With Domiciliary + Super Top Up	Rs 67442/-	Rs 88507/-
<input checked="" type="radio"/> Withdrawal	NIL	NIL

Date: 27-09-2019

[Submit](#)

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