

**UNION PARIVAR**

Holiday Home (LIVE)	E.S.S. > STAFF WELFARE > MISC. SCHEMES > HOLIDAY HOME_
To see room availability	Please note while feeding date in start date & end date
	column, fill like this : 01032007 12.00 the press TAB system will automatically adjust the date as 01/03/2007 12.00pm E.S.S. > STAFF WELFARE > MISC. SCHEMES > HOLIDAY HOME > ROOM AVAILABILITY
To apply for Holiday Home	E.S.S. > STAFF WELFARE > MISC. SCHEMES > HOLIDAY HOME > ROOM AVAILABILITY E.S.S. > STAFF WELFARE > MISC. SCHEME > HOLIDAY HOME > APPLY FOR HOLIDAY HOME
To view or cancel request	E.S.S. > STAFF WELFARE > MISC. SCHEME > HOLIDAY HOME > CANCEL / VIEW REQUEST
To check booking information & print allotment letter	E.S.S. > STAFF WELFARE > MISC. SCHEME > HOLIDAY HOME > BOOKING INFORMATION PLEASE NOTE THAT RENT FOR HOLIDAY HOME WILL BE DEDUCTED IN YOUR SALARY & YOU HAVE TO CREDIT THE SAME IN CBS ACCOUNT OF THE CONCERNED RO AS PER LIST GIVEN BELOW IN THIS BOOKLET

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